



TO COUNCILLOR:

R H Adams
N Alam
S S Athwal
L A Bentley
G A Boulter
L M Broadley
F S Broadley
M H Charlesworth
J K Chohan (Deputy Mayor)

H E Darling
M L Darr
J K Ford
D A Gamble
F S Ghattoraya
C S Gore
S Z Haq
G G Hunt
P Joshi

R V Joshi
J Kaufman
C D Kozlowski (Mayor)
K J Loydall
C J R Martin
R E R Morris
I K Ridley
C A M Walter

I summon you to attend the following meeting for the transaction of the business in the agenda below.

Meeting: Full Council
Date & Time: Tuesday, 13 May 2025, 7.00 pm
Venue: Civic Suite, Brocks Hill Council Offices, Washbrook Lane, Oadby, Leicester, LE2 5JJ
Special Title: Annual General Meeting (AGM) (2025/26)
Contact: Democratic Services
t: (0116) 257 2775
e: democratic.services@oadby-wigston.gov.uk

Yours faithfully

Council Offices
Oadby
02 May 2025

Anne E Court
Chief Executive



Meeting ID: 2758

<u>ITEM NO.</u>	<u>AGENDA UPDATE</u>	<u>PAGE NO'S</u>
10.	Appointment of Office Holders and Members to Council and Outside Bodies (2025/26)	3 - 14

Report of the Legal & Democratic Services Manager / Deputy Monitoring Officer

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**Full Council
(AGM)**

Tuesday, 13 May 2025

**Matter for
Information and
Decision**

Report Title:

**Appointment of Office Holders and Members to
Council and Outside Bodies (2025/26)**

Report Author(s):

**Samuel Ball (Legal & Democratic Services Manager
/ Deputy Monitoring Officer)**

Purpose of Report:	To appoint the relevant Office Holders of the Council and the Chairs, Vice-Chairs and Members to serve on the Committees, Sub-Committees, Boards, Panels, Forums and Working Groups of the Council ("Council bodies") for the ensuing municipal year 2025/26.
Report Summary:	The current political balance of the Council and the proportionality arrangements as a result thereof in terms of minimum eligible Member representation and allocation of seats on Council bodies is reflected in the number of appointments to be made by political group.
Recommendation(s):	<p>A. That the nominated appointments of the Office Holders and the Chairs, Vice-Chairs and Members to serve on the Council bodies for the ensuing municipal year 2025/26 (as set out at Appendix 1 to this report) be approved; and</p> <p>B. That the current political balance of the Council and the proportionality arrangements as a result thereof in terms of eligible Member representation and allocation of seats on Council bodies by political group (as set out at Appendices 2 and 3 to this report) be noted.</p>
Senior Leadership, Head of Service, Manager, Officer and Other Contact(s):	<p>David Gill (Head of Law & Democracy / Monitoring Officer) (0116) 257 2626 david.gill@oadby-wigston.gov.uk</p> <p>Samuel Ball (Legal & Democratic Services Manager / Deputy Monitoring Officer) (0116) 257 2643 samuel.ball@oadby-wigston.gov.uk</p>
Strategic Objectives:	Not applicable.
Vision and Values:	Not applicable.
Report Implications:	
Legal:	<p>Failure to adhere to the relevant provisions of the Local Government Act 1972, Local Government and Housing Act 1989, Local Government Act 2000 and the relevant Regulations made thereunder ("the Acts and Regulations") and the relevant provisions of the Council's Constitution accordingly may result in the Council acting beyond its powers.</p> <p>The implications specifically in relation to the Local Government (Committees and Political Groups) (Amendment) Regulations 1990</p>

	and 1991 made under sections 15 to 17 of the Local Government and Housing Act 1989 are set out at paragraphs 4.1 to 4.5 of this report.
Financial:	There are no implications arising from this report.
Corporate Risk Management:	Political Dynamics (CR3) Regulatory Governance (CR6)
Equalities and Equalities Assessment (EA):	There are no implications arising from this report. EA not applicable.
Human Rights:	There are no implications arising from this report.
Health and Safety:	There are no implications arising from this report.
Statutory Officers' Comments:-	
Head of Paid Service:	The report is satisfactory.
Chief Finance Officer:	The report is satisfactory.
Deputy/Monitoring Officer:	As the author(s), the report is satisfactory.
Consultees:	Councillor S Z Haq (Liberal Democrat Group Leader) Councillor L M Broadley (Liberal Democrat Group Chair/Secretary) Councillor C S Gore (Conservative Group Leader) Councillor N Alam (Conservative Group Deputy Leader)
Background Papers:	None.
Appendices:	<ol style="list-style-type: none"> 1. Office Holders, Council and Outside Bodies' Nominations (2025/26) 2. Minimum Eligible Representation by Political Group (2025/26) 3. Minimum Allocation of Seats to Political Groups (2025/26)

1. Background

- 1.1 In accordance with the Acts and Regulations and the Council's Constitution, the Council must at its Annual General Meeting (AGM) resolve upon nominations for the appointment of certain Office Holders of the Council and the Chairs, Vice-Chairs and Members to serve on the Council Bodies and Outside Bodies as may be appointed for each municipal year.
- 1.2 The Council, as of May 2025, comprises of 26 elected Members, and the nominated appointees received as of 1 May 2025 from each respective political group to hold Offices and/or serve on Council and Outside Bodies is set out in **Appendix 1**.

2. Office Holders

The Office Holders of the Council are:

- Mayor
- Deputy Mayor
- Leader of the Council
- Deputy Leader of the Council
- Leader of the Opposition

- Deputy Leader of the Opposition

3. Council Bodies and Outside Bodies

3.1 All Council bodies which have been appointed by the Council are those which have been resolved and so appointed at the previous agenda item 9 on the AGM's agenda.

3.2 Other outside bodies to which the Council formally appoints representatives are:

- Community Health & Wellbeing Partnership (3 Members)
- East Midlands Council (EMC) (1 Member)
- Leicester, Leicestershire & Rutland Police and Crime Panel (LLRPCP) (1 Member)
- Leicestershire Safer Communities Strategy Board (LSCSB) (1 Member)
- Local Government Association (LGA) (1 Member)
- Local Government Information Unit (LGUI) (1 Member)
- Oadby & Wigston Environmental Forum (OWEF) (1 Member)
- Oadby Education Foundation (2 Members)
- Oadby Village Hall Fund (OVHF) (2 Members)
- Parking and Traffic Regulations Outside London (PATROL) Adjudication Joint Committee (1 Member)
- Plastic Free Oadby Steering Group (PFOSG) (1 Member)
- University of Leicester Botanic Garden Oversight Board (UOLBGOB) (1 Member)

4. Political Balance Requirements

4.1 The requirements as to political proportionality in allocating and reviewing the membership of Council decision-making bodies are embodied in the Local Government (Committees and Political Groups) Regulations 1990, Local Government (Committees and Political Groups) (Amendment) Regulations 1991 ("the Regulations") made under sections 15, 16 and 17 of the Local Government and Housing Act 1989 ("the 1989 Act").

4.2 It is a statutory requirement that, where a relevant authority, or committee of a relevant authority, has a membership divided into different political groups then, subject to some limited exceptions, the allocation of seats on the decision-making bodies of the Council must be proportional to the numbers of elected Members of the authority as a whole and its overall composition by its different political groups.

4.3 The Monitoring Officer has a statutory responsibility for ensuring the Council implements proportionality correctly. In implementing proportionality correctly, due consideration must be given to the following four principles as far as is reasonably practicable:

- all the seats are not allocated to the same political group;
- the majority of the seats go to the political group in the majority on the Council;
- subject to the above two principles, the total number of seats on the decision-making bodies of the Council are allocated to each political group in the same proportion as the group's representation on the Council; and
- subject to the above three principles, the number of seats on each body are allocated to each political group in the same proportion as the group's representation on the Council.

- 4.4 The current political balance of the Council, and minimum proportionality arrangements as a result thereof, in terms of eligible Member representation and allocation of seats on Council bodies is reflected in the figurework as set out at **Appendix 2** and **Appendix 3**.

Proposed Office Holders, Council and Outside Bodies' Nominations (2025/26)

The below-mentioned Office Holders are those elected or appointed in accordance with Article 2.9 of Part 2 of Council's Constitution.

Mayor:	Jasvir K Chohan
Deputy Mayor:	Carl A M Walter
Leader of the Council:	Samia Z Haq
Deputy Leader of the Council:	Lee A Bentley
Leader of the Opposition:	Naveed Alam
Deputy Leader of the Opposition:	John K Ford

The below-mentioned Council bodies are those which are directly appointed by the Council in accordance with Article 6 of Part 2 of Council's Constitution.

Policy, Finance & Development Committee (14)	
<i>Liberal Democrat (10)</i>	<i>Conservative (4)</i>
Ian K Ridley (<i>Chair</i>)	Naveed Alam
Santokh S Athwal (<i>Vice-Chair</i>)	John K Ford
Lee A Bentley	Colin S Gore
Garth (Bill) A Boulter	Pritibala (Priti) Joshi
M Latif Darr	
Dean A Gamble	
Samia Z Haq	
Gary G Hunt	
Jeffrey Kaufman	
Kevin J Loydall	

Service Delivery Committee (14)	
<i>Liberal Democrat (10)</i>	<i>Conservative (4)</i>
Garth (Bill) A Boulter (<i>Chair</i>)	Naveed Alam
Rosemarie H Adams (<i>Vice-Chair</i>)	Helen (Liz) E Darling
Jasvir K Chohan	Fula (Kamal) S Ghattoraya
Santokh S Athwal	Colin S Gore
Lee A Bentley	
Samia Z Haq	
Gary G Hunt	
Jeffrey Kaufman	
Kevin J Loydall	
Carl J R Martin	

Nominated appointees must be received from each respective political group a.s.a.p. but no later than 12:00 pm (mid-day) on Friday, 25 April 2025

Licensing & Regulatory Committee (11)	
<i>Liberal Democrat (8)</i>	<i>Conservative (3)</i>
Clare D Kozlowski (Chair)	Helen (Liz) E Darling
Carl J R Martin (Vice-Chair)	Fula (Kamal) S Ghattoraya
Rosemarie H Adams	Pritibala (Priti) Joshi
Santokh S Athwal	
Garth (Bill) A Boulter	
Jasvir K Chohan	
Jeffrey Kaufman	
Carl J R Martin	

Development Control Committee (14)	
<i>Liberal Democrat (10)</i>	<i>Conservative (4)</i>
Lee A Bentley (Chair)	John K Ford
Jeffrey Kaufman (Vice-Chair)	Colin S Gore
Garth (Bill) A Boulter	Nidhi (Rupa) V Joshi
Samia Z Haq	Pritibala (Priti) Joshi
Jasvir K Chohan	
Gary G Hunt	
Clare D Kozlowski	
Carl J R Martin	
Richard E R Morris	
Ian K Ridley	

Place Shaping & Climate Change Working Group (8)	
<i>Liberal Democrat (6)</i>	<i>Conservative (2)</i>
Samia Z Haq (Chair)	Naveed Alam
Lee A Bentley	Nidhi (Rupa) V Joshi
Garth (Bill) A Boulter	
Jasvir K Chohan	
Carl J R Martin	
Ian K Ridley	

Audit Committee (7 + 1 IP)		
<i>Liberal Democrat (5)</i>	<i>Conservative (2)</i>	<i>Independent Person (1)</i>
Kevin Loydall (Chair)	John K Ford	Vacancy / TBC
Garth (Bill) A Boulter	Colin S Gore	
Samia Z Haq		

**Nominated appointees must be received from each respective political group
a.s.a.p. but no later than 12:00 pm (mid-day) on Friday, 25 April 2025**

Audit Committee (7 + 1 IP)		
<i>Liberal Democrat (5)</i>	<i>Conservative (2)</i>	<i>Independent Person (1)</i>
Jeffrey Kaufman		
Ian K Ridley		

Constitutional Working Group (7)	
<i>Liberal Democrat (5)</i>	<i>Conservative (2)</i>
Samia Z Haq <i>(Chair)</i>	Colin S Gore
Lee A Bentley	Helen (Liz) E Darling
Garth (Bill) A Boulter	
Carl Martin	
Ian K Ridley	

Capital Projects Sub-Committee (7)	
<i>Liberal Democrat (5)</i>	<i>Conservative (2)</i>
Samia Z Haq <i>(Chair)</i>	John K Ford
Lee A Bentley	Pritibala (Priti) Joshi
Clare D Kozlowski	
Carl J R Martin	
Carl A M Walter	

Armed Forces Working Group (4)	
<i>Liberal Democrat (3)</i>	<i>Conservative (1)</i>
Garth (Bill) A Boulter <i>(Chair)</i>	Helen (Liz) E Darling
Kevin J Loydall	
Carl A M Walter	

Children and Young Peoples' Forum (4)	
<i>Liberal Democrat (3)</i>	<i>Conservative (1)</i>
Carl Walter <i>(Chair)</i>	Naveed Alam
Carl J R Martin	
Richard E R Morris	

Community Safety Partnership (1)	
<i>Liberal Democrat (1)</i>	
Kevin J Loydall <i>(Chair)</i>	

Nominated appointees must be received from each respective political group a.s.a.p. but no later than 12:00 pm (mid-day) on Friday, 25 April 2025

Independent Remuneration Panel (3)	
<i>Independent Members (3)</i>	
L Faulkner	
J Whiting	
D Wood	

The below-mentioned Council bodies are those, which are directly appointed by the Council in accordance with Article 7 of Part 2 of Council's Constitution.

		Chair(s)	
Residents' Forums (26)/(3)		<i>Liberal Democrat</i>	<i>Conservative</i>
Oadby Residents' Forum	All Members for Oadby Wards	Dean Gamble	No nomination received
Wigston Residents' Forum	All Members for Wigston Wards	Garth (Bill) A Boulter	No nomination received
South Wigston Residents' Forum	All Members for South Wigston Ward + South & West Wigston Division (County)	Garth (Bill) A Boulter	No nomination received

The below-mentioned bodies are outside bodies to which the Council appoints a representative(s):

		Appointee(s)*	
Outside Bodies (10)	No.	<i>Liberal Democrat</i>	<i>Conservative</i>
Community Health and Wellbeing Partnership	3	Rosemarie A Adams	Nidhi (Rupa) V Joshi
		Jeffrey Kaufman	
East Midlands Councils	1	Lee A Bentley	No nomination received
Leicester, Leicestershire & Rutland Police and Crime Panel	1	Kevin J Loydall	No nomination received
Leicestershire Safer Communities Strategy Board	1	Kevin J Loydall	No nomination received
Local Government Association	1	Samia Z Haq	No nomination received
Local Government Information Unit	1	Samia Z Haq	No nomination received
Oadby & Wigston Environmental Forum	1	No nomination received	Nidhi (Rupa) V Joshi
Oadby Village Hall Fund	2	Samia Z Haq	No nomination received
		Santokh S Athwal	No nomination received
Oadby Educational Foundation	2	Samia Z Haq	No nomination received
		Santokh S Athwal	No nomination received
Parking and Traffic Regulations Outside London Adjudication Joint Committee	1	Garth (Bill) A Boulter	No nomination received

Nominated appointees must be received from each respective political group a.s.a.p. but no later than 12:00 pm (mid-day) on Friday, 25 April 2025

Plastic Free Oadby Steering Group	1	Carl J R Martin	No nomination received
University of Leicester Botanic Garden Oversight Board	1	Samia Z Haq	No nomination received

**Nominated appointees must be received from each respective political group
a.s.a.p. but no later than 12:00 pm (mid-day) on Friday, 25 April 2025**

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**Nominated appointees must be received from each respective political group a.s.a.p. but no later than 12:00 pm (mid-day)
on Friday, 25 April 2025**

Minimum Eligible Representation of Members by Political Group as of May 2025¹

Committee Size		<i>Liberal Democrat</i> (16/23) = 70%		<i>Conservative</i> (7/23) = 30%		<i>Independent</i> (3)	
		Members	≈	Members	≈	Members	≈
	26	18.09	18	7.91	8	Not applicable.	
	25	17.39	17	7.61	8		
	24	16.70	17	7.30	7		
	23	16.00	16	7.00	7		
	22	15.30	15	6.70	7		
	21	14.61	15	6.39	6		
	20	13.91	14	6.09	6		
	19	13.22	13	5.78	6		
	18	12.52	13	5.48	5		
	17	11.83	12	5.17	5		
	16	11.13	11	4.87	5		
	15	10.43	10	4.57	5		
	14	9.74	10	4.26	4		
	13	9.04	9	3.96	4		
	12	8.35	8	3.65	4		
	11	7.65	8	3.35	3		
	10	6.96	7	3.04	3		
	9	6.26	6	2.74	3		
	8	5.57	6	2.43	2		
	7	4.87	5	2.13	2		
	6	4.17	4	1.83	2		
	5	3.48	3	1.52	2		
	4	2.78	3	1.22	1		
	3	2.09	2	0.91	1		
	2	1.39	1	0.61	1		
	1	0.70	1	0.30	0		

¹ Local Government and Housing Act 1989, ss. 15-17 and The Local Government (Committees and Political Groups) Regulations 1990

≈ Figure equivalent to the nearest approximate whole number.

**Minimum Allocation of Seats to Political Groups on
Relevant Council Bodies Directly Appointed by the Council as of May 2025¹**

Relevant Council Body (in size order)	Size	+/-	Liberal Democrat (16/23) = 70%	+/-	Conservative (7/23) = 30%	+/-	Independent (3)	Independent Person (s)
			Members		Members		Members	
Service Delivery Committee	14		10	n/c	4	n/c	Not applicable.	n/a
Policy, Finance & Development Committee	14		10	n/c	4	n/c		n/a
Development Control Committee	14		10	n/c	4	n/c		n/a
Licensing & Regulatory Committee	10		7	n/c	3	n/c		n/a
Place Shaping & Climate Change Working Group	8		6	n/c	2	n/c		n/a
Audit Committee	7		5	n/c	2	n/c		+1
Constitutional Working Group	7		5	n/c	2	n/c		n/a
Capital Projects Sub-Committee	7		5	n/c	2	n/c		n/a
Armed Forces Working Group	4		3	n/c	1	n/c		n/a

**Minimum Allocation of Seats to Political Groups on Relevant
Council Bodies Directly Facilitated by the Council as of May 2025**

Relevant Council Body (in size order)	Size	+/-	Liberal Democrat (16/23) = 70%	+/-	Conservative (7/23) = 30%	+/-	Independent (3)
			Members		Members		Members
Children & Young Peoples' Forum	4		3	n/c	1	n/c	0
Community Engagement Forum	4		3	n/c	1	n/c	0
Community Safety Partnership	1		1	n/c	0	n/c	0

¹ Local Government and Housing Act 1989, ss. 15-17 and The Local Government (Committees and Political Groups) Regulations 1990